



The John Henry Newman Catholic School
 Hitchin Road
 Stevenage
 Hertfordshire
 SG1 4AE
 01438 314643



Westminster Roman Catholic Diocesan Trust (WRCDT) Registered Charity No. 233699
 Gift Aid Declaration

Parent/Guardian Name and Signature – PLEASE COMPLETE IN BLOCK CAPITALS

Title (Mr/Mrs/Miss/Ms*): _____ (*delete as appropriate)

Surname: _____ First Name: _____

Address: _____

Postcode: _____ Mobile number: _____

Email address: _____

Signature: _____ Date: _____

I want the above Charity to treat all donations I have made since the **6th April 20__***, and all donations I will make in the future until I notify you otherwise as Gift Aid donations.

***Please complete the tax year**

Please Note:

1. I confirm I have paid or will pay an amount of UK Income Tax and/or Capital Gains Tax for each tax year (6th April to 5th April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.
2. You can cancel this declaration at any time by notifying the Charity.
3. If in future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the Charity re-claims, you must cancel your declaration.
4. As any tax refund received by the Charity will be made at the basic rate, higher rate tax payers will benefit through additional tax relief if they declare their Gift Aid Declaration on their Tax return.
5. This Declaration refers to all donations made to the Charity in respect of the School Fund but should not include donations for services, such as School Buses etc.
6. Please notify the Charity if you change your name or address.

THIS DECLARATION MUST BE IN ONE NAME ONLY

Protecting your privacy – Gift Aid donations

This school is part of the Diocese of Westminster, and therefore your personal details relating to Gift Aid donations to the school will be stored securely on the Diocese of Westminster's database. We comply with data protection regulation and the Funding Regulator's code of practice. We will never sell your data to their parties.

We (your school office and the Diocese) will use your details to administer your Gift Aid donations to the school. We only share information with external organisations working on our behalf or when required by law (e.g. claim Gift Aid). You can read our full privacy policy on the school website or by contacting the school office.

You can review communications from the school by contacting the office.

Official use only

School Code: *JHNS

GAD No: